

# Privacy Statement Yellowstone

## Introduction

Yellowstone International and its affiliated companies (hereinafter 'Yellowstone') will handle your personal data with the utmost care. Yellowstone will ensure that the personal data you provide are treated confidentially and discretely. We will process your data in accordance with the General Data Protection Regulation ('GDPR') and other privacy regulations.

We advise you to carefully read this privacy statement.

## Which Data?

Although you can access Yellowstone's website without your personal data being stored, Yellowstone will process the personal data you provide when you fill in a form or send us a message. You could provide the following personal data:

- Name
- E-mail address
- Name of third party whom we may contact
- E-mail address of that third party

The data Yellowstone processes of its business relations include: names, contact details (telephone numbers and e-mail addresses), and job title(s) of contacts.

For its employees Yellowstone has a log-in system on the website. This website is intended solely for employees to access their personnel files (including but not limited to salary statements). No visitor data will be disclosed to Yellowstone by this procedure. The documents into which employees can gain insight are protected and are not accessible to third parties. For the processing of the personal data of its employees Yellowstone has drawn up a separate privacy statement that is available for its employees.

## Purposes of Data Processing

Yellowstone processes your personal data to comply with its obligations under an agreement with you. The purpose of this data processing is to provide you with information on services Yellowstone thinks you might be interested in, to answer your questions, to provide your data to third parties if required by law and to give you access to important information.

Yellowstone stores your personal data to allow you access to certain sections and options of the website, to keep you informed of Yellowstone's activities and to ensure that the content of the website is presented to you in the best and most effective manner.

Yellowstone processes the personal data of parties working for companies with which Yellowstone does business (1) to make offers for and/or provide information about its services and other activities and (2) to maintain business relationships and enter into and maintain contracts for services.

## How Long Do We Keep Your Data

Yellowstone will not keep your data longer than strictly necessary for the purposes for which your data are collected. The retention periods are: 7 years to comply with administrative obligations and in other cases for the duration of the agreement.

## **Sharing Your Data**

Without your explicit consent Yellowstone will not disclose your personal data to third parties for direct marketing purposes (e.g. advertising). However, Yellowstone may disclose your data to third parties if required to render services to you and/or if such data cannot be used to identify you personally. Lastly, Yellowstone may provide your data to third parties if required by law, or in court proceedings and/or if Yellowstone deems necessary to protect its rights.

Yellowstone may forward the personal data obtained from its business relations if necessary to realise the objectives of the business relationship. These data may be forwarded to business partners and sub-contractors performing services on Yellowstone's behalf and in all other events in which Yellowstone is required to do so, e.g. by court order. Personal data may be transferred to countries outside the Netherlands. Yellowstone has taken appropriate measures to ensure the adequate protection of personal data. Yellowstone enters into processor agreements with companies commissioned by Yellowstone to process your data to ensure equivalent levels of protection and confidentiality. Yellowstone will remain responsible for processing.

## **Data on Visitors to Website**

Yellowstone also keeps track of visitor data. When you visit our website, Google places a cookie on your computer as part of Google Analytics. We use this service to analyse visitor behaviour. Google may provide this information to third parties if required by law, or if third parties process that information on behalf of Google. Please read Google's privacy policy for more information, as well as the specific privacy policy of Google Analytics.

## **Right of Inspection**

You may request Yellowstone at reasonable intervals whether personal data relating to you are being processed. Please address such requests to [info@yellowstone.nl](mailto:info@yellowstone.nl) or Yellowstone, attn. Board of Directors, PO Box 8729, 5605 LS Eindhoven. To verify your identity, we kindly request you to enclose a copy of your ID with your request, in which your photo and BSN number have been redacted to protect your privacy. Yellowstone will inform you within four weeks as to whether such data are being processed. If so, Yellowstone will send you a statement of the personal data it has, the purposes of processing, of the categories of data to which the processing relates and of the recipients and information about the origin of the data.

## **Right to Correct, Supplement, Erase and Block Data**

You may request Yellowstone to correct or supplement or delete and destroy data relating to you that are factually incorrect, incomplete or irrelevant to the purposes set out in this privacy statement or are processed contrary to legal provisions. Please address such requests to [info@yellowstone.nl](mailto:info@yellowstone.nl) or Yellowstone, attn. Board of Directors, PO Box 8729, 5605 LS Eindhoven. To verify your identity, we kindly request you to enclose a copy of your ID with your request, in which your photo and BSN number have been redacted to protect your privacy. Yellowstone will inform you within four weeks of its decision on your request, stating reasons.

## **Protection**

Yellowstone takes the protection of your personal data very seriously and takes adequate measures to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. If you think that your data are not properly protected or if there are indications of

misuse please contact us at [info@yellowstone.nl](mailto:info@yellowstone.nl) or Yellowstone, attn. Board of Directors, PO Box 8729, 5605 LS Eindhoven. Yellowstone has taken the following measures to protect your personal data:

- Security software like a virus scanner and firewall;
- Careful security procedures to protect the data provided, such as procedures to prevent unauthorised access to these data;
- Our security is at a level that is necessary and reasonable having regard to the state of the art.

### **In Conclusion**

Yellowstone makes every effort to protect your personal data against unauthorised use.

If you have any questions, comments or complaints about the protection of personal data by Yellowstone, please contact us at [info@yellowstone.nl](mailto:info@yellowstone.nl) of Yellowstone, attn. the Board of Directors, PO Box 8729, 5605 LS Eindhoven. Or give us a call at: +31(0) 40 238 02 16.

From time to time Yellowstone can modify or supplement its privacy statement for a variety of reasons. Please check Yellowstone's website regularly for the most recent version. This version was drawn up in 2018.